

# EXECUTIVE BOARD

10<sup>th</sup> August 2017

## PRESENT

### **COUNCILLOR:**

Mohammed Khan  
Arshid Mahmood  
Andy Kay  
Maureen Bateson  
Damian Talbot  
Jim Smith  
Mustafa Desai

### **PORTFOLIO:**

Leader  
Neighbourhoods & Prevention Services  
Resources  
Children's Services  
Leisure, Culture and Young People  
Environment  
Health and Adult Social Care

### **EXECUTIVE MEMBER**

John Slater

### **NON-PORTFOLIO**

Leader of the Conservative Group

### **ALSO IN ATTENDANCE**

Ummaih Shah Youth MP, Aliyah Shah and  
Elle Walsh, Deputy Youth MP

	<b>Item</b>	<b>Action</b>
<b>1</b>	<b><u>Welcome &amp; Apologies</u></b>  The Leader of the Council, Councillor Mohammed Khan welcomed all present to the meeting, Apologies were received from Councillors Phil Riley and Dave Harling.	
<b>2</b>	<b><u>Minutes of the Meeting held on 13th July 2017</u></b>  The minutes of the meeting of the Executive Board held on 13 <sup>th</sup> July 2017 were agreed as a correct record.	<b>Approved</b>
<b>3</b>	<b><u>Declarations of Interest</u></b>  No Declarations of Interest were received.	
<b>4</b>	<b><u>Equality Implications</u></b>  The Chair asked Members to confirm that they had considered and understood any Equality Impact Assessments associated with reports on the agenda ahead of making any decisions.	<b>Confirmed</b>

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5	<p><b><u>Public Forum</u></b></p> <p>No questions were received from members of the public had been submitted.</p>	
6	<p><b><u>Questions by Non-Executive Members</u></b></p> <p>No questions were received from Non-Executive Members.</p>	
7	<p><b><u>Youth MP Update</u></b></p> <p>The Youth MP and the Deputy Youth MPs updated the Executive Board as follows:</p> <ul style="list-style-type: none"> <li>• Ummaih had attended the annual Youth MP sitting in Liverpool last weekend where she had the opportunity to meet 220 Youth MP's from across the U.K. Guest speakers included John Bercow and Oldham MP Jim McMahon who had organised a private members bill to be voted on to lower the voting age to 16 which would take place on Friday 3<sup>rd</sup> November. Ummaih had contacted Kate Hollern MP to ask for her support with this for the young people of Blackburn with Darwen.</li> <li>• A meeting with Alison from the WISH centre to discuss ideas for the Takeover Day in November, a short video would be produced to raise awareness of Domestic Abuse which would be shown at the event.</li> <li>• Young carers attended a forum session last week and participated in one of the YSP's youth work curriculum sessions on Democracy.</li> <li>• Elle would be shadowing Councillor Bateson the day after the meeting for a tour around the Off for Fun holiday schemes across the Borough.</li> <li>• A recent event in the library on shaping the future of health and social care across Pennine Lancashire.</li> <li>• Over 200 people had attended Darwen Youth Festival which was a great success and it is hoped the Festival would be held again in 2018.</li> <li>• Preparations would commence the following week for the "Make Your Mark" campaign which until mid-October, YPS would be visiting all Secondary Schools, Colleges and Youth Organisations to promote this campaign where young people</li> </ul>	Noted

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	<p>would have the opportunity to vote on one of 10 top issues affecting them. These results will be collated nationally and debated in the House of Commons in November.</p> <ul style="list-style-type: none"> <li>• Visits from September to meet young people in various youth clubs and projects and them carry their views through to the Executive Board and the Children and Young People Overview and Scrutiny Committee.</li> </ul> <p>Councillor Talbot advised that Kate Hollern would be happy to meet the Youth MP's about votes for 16 year olds and he suggested that they also contact Jake Berry MP for his views.</p> <p>Councillor Desai indicated that the Health and Adult Overview and Scrutiny Committee would be interested in meeting the Youth MPs and discuss their views on Health and Adult Social Care in Pennine Lancashire.</p> <p>Councillor Maureen Bateson suggested that in terms of the Domestic Abuse video referred to it would be interesting to know the impact on young people who lived in a home where domestic abuse occurred ie, the "non-victims"</p>	
8.3	<p><b><u>Children's Services Update</u></b></p> <p>Councillor Maureen Bateson verbally reported on requests for the Free Summer Lunch packs which had continued to be in high demand with 1500 free lunches being provided every day and thanks were passed to the volunteers and a questionnaire would be issued on the importance of the project.</p>	Noted
8.5	<p><b><u>Leisure, Culture and Young People Update</u></b></p> <p>Councillor Damien Talbot (reminded) members of the "Walk in the Park" event at Bold Venture Park on the 12<sup>th</sup> August 2017.</p>	Noted
8.7	<p><b><u>Transport for the North: Incorporation as a sub-national Transport Body</u></b></p> <p>It was reported that Transport for the North was an evolving partnership of Local Transport Authorities, combined Authorities and Local Enterprise Partnerships across the North of England acting collectively and working with the Government, Highways England, HS2 and Network Rail to develop a Northern Transport Strategy in support of the Government's wider Northern Powerhouse agenda.</p> <p>The purpose of the report was to ask for consent to the making of Regulations by the Secretary of State to establish TfN as a Sub-</p>	

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	<p>National Transport Body under Section 102E of the Local Transport Act 2008. The consent of each Constituent Authority was required to the making of Regulations by the Secretary of State.</p> <p>The Executive Board was also asked to approve in principle the transfer of Rail North Limited to TfN, following its inauguration and the signing of a new Rail Franchise Management Agreement with TfN replicating as far as possible the arrangements entered into in respect of Rail North Limited.</p> <p><b>RESOLVED</b></p> <p>That the Executive Board:</p> <ol style="list-style-type: none"> <li>1. Approves the making by the Secretary of State Regulations under section 102E of the Local Transport Act 2008 to establish Transport for the North as a Sub-National Transport Body;</li> <li>2. Approves the transfer of Rail North Limited to Transport for the North so that it can be subsumed within transport for the North;</li> <li>3. Approves the transfer of a new Rail Franchise Management Agreement with Transport for the North replicating as far as possible the current Rail North Limited Members Agreement; and</li> <li>4. Agrees to the continuation of the payment of the current funding for Rail North Limited to Transport for the North after its inauguration.</li> </ol>	<p></p> <p></p> <p></p> <p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>
9.1	<p><b><u>Corporate Revenue Budget Monitoring Report Quarter 1 2017/18</u></b></p> <p>The Executive Board received a report on the overall revenue financial position of the Council, highlighting any significant issues and explaining variations in the first quarter of the financial year.</p> <p>Actual revenue expenditure at 30<sup>th</sup> June 2017 in relation to cash limited budgets across all portfolios was £23.151 million, which is 22.56% of the current budget. Further details relating to the financial position of each portfolio were outlined in Section 6.</p> <p>General fund unallocated reserves were forecast to be £6.192 million at 31<sup>st</sup> March 2018 based on information available.</p> <p>Based on the information currently available, Earmarked reserves available for discretionary use within the Council were forecast to be £15.445 million at 31<sup>st</sup> March 2018 compared with a balance of £13.874 million at 31<sup>st</sup> March 2017, with a further £17.282 million of other reserves held mainly in relation to schools.</p>	

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	<p><b>RESOLVED</b></p> <p>The Executive Board is asked to approve:</p> <ul style="list-style-type: none"> <li>• The portfolio cash limit adjustments outlined in Appendix 1;</li> <li>• The earmarked reserves position shown in Appendix 2; and</li> <li>• The variations to revenue expenditure, as listed in Section 6, giving rise to a forecast balance of £6.192 million in the unallocated General Fund revenue reserve at 31<sup>st</sup> March 2018.</li> </ul>	<p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>
9.2	<p><b><u>Corporate Capital Budget and Balance Sheet Monitoring Report 2017 – Quarter 1 30<sup>th</sup> June 2017</u></b></p> <p>Members received report on the overall financial position of the Council in respect of the capital programme as at 30<sup>th</sup> June 2017, highlighting issues and explaining variations in the first quarter of the financial year.</p> <p>The projected aggregate cost of the Councils capital investment for 2017/18 had now increased from £17.884 million, as approved by Finance Council on 27<sup>th</sup> February 201, to £38.946 million. The net variation of £21.062 million (detailed in Appendix 2 ) reflected;</p> <ul style="list-style-type: none"> <li>• Requested variations to the programme following the finalisation of the outturn position for 2016/17 (£9.837 million) and</li> <li>• Variations made to reflect the approval of programmes during the first quarter of the year (£11.225 million).</li> </ul> <p>As at 30<sup>th</sup> June 2017, the capital expenditure across the portfolios was £1.57 million (4.03% of the current projected spend).</p> <p>The estimate of capital receipts expected in 2017/18 is £2.557 million; to date £170,000 had been received.</p> <p><b>RESOLVED</b> - The Executive Board is asked to approve the capital programme as per Appendix 1, together with the variations shown in Appendix 2.</p>	<p><b>Approved</b></p>
9.3	<p><b><u>Introduction of Supporting Small Business Relief, Business Rate Relief for Pubs and the Local Discretionary Relief</u></b></p> <p>The March 2017 budget announced three separate measures to assist businesses that had faced increases in business rate bills following the revaluation of all business properties in the country. The announcements included;</p>	

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<ul style="list-style-type: none"> <li>• Additional support for small businesses facing large increases;</li> <li>• A one year £1000 discount for pubs and,</li> <li>• £300m of extra funding for local authorities to provide a local discretionary relief to those facing increases in their business rate bills.</li> </ul> <p>Blackburn with Darwen would be receiving the following funding to be awarded through its local scheme:</p> <p>2017/18 - £176,000  2018/19 - £86,000  2019/20 - £35,000  2020/21 - £5000</p> <p>The criteria for providing financial support for small businesses and for pubs had been prescribed by Government and was contained in Appendix A. The local discretionary policy for those business facing increases in bills was developed in consultation with the Executive Member for Resources.</p> <p>The report outlined the approach to be taken in respect of the small business rate support and the £1,000 business rates discount for pubs and it also details the criteria to be applied in the administration of the Councils own local discretionary relief scheme.</p> <p><b>RESOLVED</b></p> <p>The Executive Board is asked:</p> <ol style="list-style-type: none"> <li>1) To approve the new Business reliefs and discount policy outlined in Appendix A;</li> <li>2) To delegate to the Director of Finance and IT, in consultation with the Executive Member for Resources, the authority to approve the amendment to the Councils Business Rates Relief policy to include the provision for implementing any future Government announced relief or discount; and</li> <li>3) To delegate the setting of the discretionary relief amounts in 2018/19, 2019/20 &amp; 2020/21 to the Executive Member for Resources.</li> </ol> <p style="text-align: center;">Signed at a meeting of the Board  On the day of  (being the next ensuing meeting  Of the Board)  Chair of the meeting</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p><b>Approved</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>

